

Badia Exportools Professional 2.x User Guide

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System Requirements

- QuarkXPress 7.x
- Intel or PowerPC computer
- Mac OS X Tiger (10.4.2 or later), or Leopard (10.5.x)

How to Install, Update or Uninstall

Double-click the **Exportools Professional Installer** icon and follow the on-screen instructions. You can use the same installer to install for the first time, update to a new version, or uninstall the software. If you are updating from an older version, the older XTension will be moved to the Trash once installation is complete.

By installing Badia Exportools Professional, you agree to the Terms and Conditions listed in the License Agreement document.

How to Register

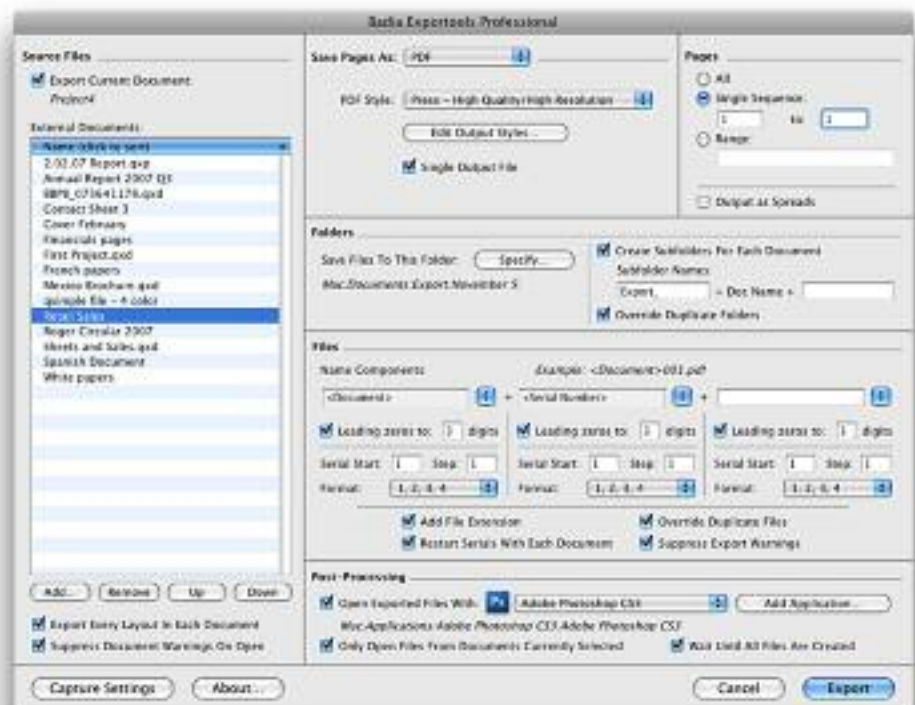
Badia Exportools Professional will run in demonstration (demo) mode when it's first installed. This means that certain features are not available or are limited to a certain time or usage. After a certain period of time, the demo will expire. To register and remove the demo restrictions, click the **"About"** button and then the **"Register"** button. Simply follow the instructions shown on screen to complete the registration process and convert the demo version into a full-working version. The number of licenses that you purchase determines the exact number of computers that you are allowed to register this software.

User Guide

Badia Exportools Professional lets you export multiple QuarkXPress documents as single-page files. Several popular output formats are supported, including EPS, PostScript, PDF, rich or plain text, JPEG, GIF, and HTML.

You can choose the documents to export, the rules governing the file names, and, if you wish, which program to open the new files in. Many options for controlling the output settings are provided.

To use Exportools Professional, select **Utilities → Badia Exportools Professional**.



Choosing the QuarkXPress Documents to Export

To add documents to the Source Files list, click the **Add** button. Use the Shift and/or Command keys to select multiple files at once. Once they are added to the list, you can use the **Up, Down**, buttons to change the order in which they will be exported. You can also click on the **Name** column header to sort them alphabetically.

- **Export Current Document:** Choose to add the current document (if any). If selected, it will always be exported first.
- **Export Every Layout In Each Document:** Choose to include all layouts in every document. Otherwise, only the current document layout will be exported.
- **Suppress Document Warnings On Open:** Select to suppress common warnings when opening each of the documents (missing fonts, etc.).

Saving Pages as EPS/PostScript/PDF

To save pages as EPS, PostScript or PDF, select an output style from the list of available styles for each format. All the settings saved with the chosen output style will be used when exporting pages.

Note: When saving pages as PostScript, a valid PostScript printer must be currently selected in the OS X Printer Setup Utility. Otherwise, a warning message will be shown.

Click on the **“Edit Output Styles”** button to open the standard QuarkXPress window to manage output styles. Any new style you add here will be immediately appended to the list of available styles in the Exporttools Professional window. Please refer to the QuarkXPress documentation for more information regarding each of the output style options.

- **Override Scale** (*Save as EPS only*): Choose this button and enter a percentage value to override the scale information saved with the selected output style. This option is present to bypass the QuarkXPress limitation of a maximum scale of 100% when creating EPS output styles.
- **Single Output File** (*Save as PostScript/PDF only*): Select to save the pages/spreads in one single output file (instead of individual files, which is the Exporttools Professional default).

Saving Pages as Text

Allows you to extract all document text located in text boxes and save it to disk in different formats.

- **Text Format:** The same options for saving text from a single text box are shown here (ASCII, Microsoft Word, XPress Tags, etc.) Please refer to the QuarkXPress documentation for more information about these options.
- **Box Order:** Determines the box order in which text will be extracted from each page. The top-left corner of the box is used to establish this box sequence. For example, **Left to Right, Top Down** will scan boxes starting at the top of the page and going toward the bottom; if two boxes share the same Y coordinate, then the order goes from left to right.
- **Include Boxes on Pasteboard:** Click to extract text from boxes located on the pasteboard as well.
- **Don't Break Linked Stories:** When selected, a single text story that flows through multiple linked text boxes is extracted all at once, for the first text box that initiates the chain. If deselected, the story is separated for each of the linked text boxes.
- **Single Output File:** Select to save all the selected pages as a single text file.
- **Use Page Label Separators:** When this option is selected, Exporttools Professional will add the line **“*** Page/Spread # ***”** between pages when saving text as a single output file.

Saving Pages as Pictures

Allows you to save pictures of each page/spread to file.

- **Scale:** From 10% to 1000%.
- **Resolution:** From 36 dpi to 999 dpi.
- **Format:** PICT file, JPEG file, GIF file.
- **Model:** Color, Grayscale.
- **Include Guides and Box Outlines:** Check to include page/spread guides and box outlines as part of the screen picture.

Saving Pages as HTML

Creates HTML files using the built-in QuarkXPress HTML export engine.

- **Use Web Safe Colors:** Check to use colors that are optimized for Web display.
- **External CSS File:** Check to place cascading style sheets (CSS) in a separate file.
- **Single Output File:** Select to save all the selected pages in one single HTML file.

Pages

Select here which pages of the current document you want to save:

- **All:** All pages in the document.
- **Single Sequence:** A single page sequence. Page numbers must be absolute page numbers (section numbers are not allowed). If you are exporting only the current document, you can also use the pop-up menus to select the “from” and “to” pages (section page numbers, if used, will be shown in brackets). If the “Output as Spreads” button is selected, numbers shown in the “from” and “to” fields indicate absolute spread numbers, and the actual pages in each spread will be shown in brackets.
- **Range** (*Available when exporting current document only*): Use this field to specify a custom page range (similar to that found in the QuarkXPress Print dialog). You can use the standard non-sequential separators (usually a comma ‘,’), and sequential separators (usually a dash ‘-’). These separators are specified in the QuarkXPress “Input Settings” preferences panel. Page numbers must be section page numbers (for example, “B7”). You can also add a “+” before the page number to indicate an absolute page number.
- **Output as Spreads:** Select this button to output the selected pages as spreads. This setting supersedes the “Spreads” settings saved with the current output style used when saving pages as EPS, PostScript or PDF.

Folders

- **Specify Button:** Click here to choose a destination folder where files will be saved. The destination folder path is shown in italics. You must specify a destination folder before pages are saved.
- **Create Subfolders for Each Document:** Choose to gather files belonging to each of the exported documents into separate subfolders. By default, each subfolder will be named “Export_<document name>”, but you can choose the prefix and suffix text to be added before/after the document name.
- **Override Duplicate Folders:** Check to automatically replace any folder (and its contents) inside the destination folder that has the same name as the new subfolder being generated. If this option is off, Exporttools Professional will display a warning every time a duplicate folder is found.

Files

Allows you to select the name components to name the exported files. Up to 3 name components can be chosen. An example of the one of the file name is shown in italics. For each name component you can choose: Document Name, Layout Name, Document_Layout, Layout_Document, Page or Spread Sequence, Section Page Number, Serial Number, Custom Text.

Note: The total file name length cannot exceed 63 characters.

For Page, Section or Serial Numbers, you have additional options:

- **Leading zeros to __ digits:** You can add leading zeros to complete a certain number of digits. For example, if you use 4 digits and the page number is 2, Exportools Professional will add 3 zeros before the page number (i.e. 0002).
- **Serial Start, Step, Format** (*serial numbers only*): For serial numbers, you can specify start value, step value and format (numbers, all cap letters or small cap letters).

Additional options:

- **Add File Extension:** Select to add the file type extension to the end of the file name (for example, “.eps”).
- **Restart Serials With Each Documents:** When selected, serial numbers will be reset to the **Serial Start** value with each output document.
- **Override Duplicate Files:** Check to automatically replace any file that has the same name as the new one being generated. If this option is off, Exportools Professional will display a warning every time a duplicate file is found.
- **Suppress Output Warnings:** When checked, common output warnings (such as missing images or modified links) will not be shown.

Post-Processing

Allows you to open the resulting files with any application you choose.

- **Open Exported Files With:** Click to turn this option on and off.
- **Pop-Up with List of Post-Processing Applications:** Select an application from this list, or click the “Add Application” button to add one. Exportools Professional saves the last 50 applications you’ve used, so you can switch back and forth between them.
- **Add Application:** Click here to add an application to the list.
- **Only Open Files From Documents Currently Selected:** When checked, only files belonging to the documents currently selected in the Source Documents area will be open.
- **Wait Until All Files Are Created:** When this button is selected, Exportools Professional will not open any file with the selected application until all files are created. Unchecking this option may result in certain files not being opened by the post-processing application, especially when saving pages is a lengthy operation.

Preferences File

Exporttools Professional creates a preferences file to store the last settings used and the list of documents to export. This file is saved at this location: /<User Name>/Libraries/Preferences/Quark/QuarkXPress 7.0/Badia Exporttools Professional.prf). Removing this file will revert all settings to the factory defaults.

Badia Exporttools Professional™ 2.x for QuarkXPress 7

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